

## **Albion Public Library Board of Trustees—Minutes for January 13, 2026**

### Call to Order and Roll Call

Meeting called to order at 6:04 PM on Tuesday, January 13, 2026.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Sydney Gracyalny, Jane Harper, Terry Harper, Samantha McDaniel, Gena Stanhope, and Trevor Ward.  
Absent members – Shelby Harris and Cathy Smith.

### Quorum

Legal Quorum Present – the presence of seven (7) Trustees did constitute a legal quorum for discussing and transacting library business.

### Reading of Secretary's Report and Approval of the Minutes

The November meeting minutes were reviewed, Sydney Gracyalny made a motion to approve the minutes, Trevor Ward seconded the motion. The motion passed unanimously.

### Approval of the Treasurer's Record

A summary of the library's accounts were provided by treasurer Trevor Ward.

Checking - \$135,592.99

Savings - \$8,063.13

CDs - \$32,661.18

Total assets = \$176,317.30

Jane Harper made a motion to approve the treasurer's report, Dianne Berger seconded the motion. The motion passed unanimously.

### Librarian's Report/Communications

- Roxanna Behnke shared that the value for borrowing physical materials in 2025 was \$6,762.13.

### Unfinished Business

N/A

### New Business

1. Trustee emails – Roxanna reported that trustees may need to create a separate email for the board in the future. Currently not required but possibly in the future will need to create one for the board.
2. Front door – Roxanna reported that the storm glass doors are rough and faded away, need to be refinished, sanded and stained. Will used the same person who refinished it about 6-7 years ago. Gena Stanhope made a motion for the doors to get refinished, Samantha McDaniel seconded the motion. The motion passed unanimously.

### Adjournment

Sydney Gracyalny made a motion to adjourn the meeting, Samantha McDaniel seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:18 PM. Next meeting date: February 10, 2026.

Minutes recorded and submitted by  
Samantha McDaniel